

COMMISSIONERS REGULAR MEETING

January 3, 2018

YORK,ss

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, January 3, 2018 A. D. at 4:30 P. M.

COMMISSIONERS PRESENT:

Sallie Chandler
Richard R. Dutremble
Michael J. Cote
Richard Clark

County Manager Gregory Zinser was present at the meeting.

All present were invited to rise and salute the flag of the United States.

Call Meeting to Order

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

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|-----------------|--|
| 01-03-18 | ITEM |
| 1 | PUBLIC COMMENT(S) ON ANY ITEM(S)
None |
| 2 | TO SELECT A COUNTY COMMISSIONER CHAIRPERSON FOR 2018
Commissioner Cote motioned to nominate Commissioner Chandler as Chairperson for 2018. Commissioner Dutremble seconded the motion. Vote 4-0. |
| 3 | TO SELECT A COUNTY COMMISSIONER VICE CHAIRPERSON FOR 2018
Commissioner Cote motioned to nominate Commissioner Dutremble as Vice-Chairperson for 2018. Commissioner Clark seconded the motion. Vote 4-0. |
| 4 | TO SELECT A WORKFORCE CENTER DIRECTOR FOR 2018
Commissioner Cote motioned to nominate Chair Commissioner Sallie Chandler as Workforce Director for 2018. Commissioner Dutremble seconded the motion. Vote 4-0. |

5 TO SELECT A SOUTHERN MAINE REGIONAL PLANNING REPRESENTATIVE FOR 2018

Commissioner Cote motioned to appoint Commissioner Dutremble as Southern Maine Regional Planning Representative for 2018. Commissioner Clark seconded the motion. Vote 4-0.

6 TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETING OF DECEMBER 20, 2017

Commissioner Clark motioned to approve the minutes. Commissioner Cote seconded the motion. Vote 3-1 (Sallie abstained as she was not present at the meeting.)

7 TO ADOPT ROBERT'S RULES OF GOVERNANCE FOR CONDUCTING 2018 COMMISSIONER MEETINGS

Commissioner Cote motioned to adopt Robert's Rules. Commissioner Clark seconded the motion. Vote 4-0.

8 TO SELECT A DAY AND TIME FOR CONDUCTING REGULAR COUNTY COMMISSIONER MEETINGS FOR 2018

Manager recommendations: 1st and 3rd Wednesdays beginning at 4:30 P.M.- following dates: January 3, January 17, February 7, February 21, March 7, March 21, April 4, April 18, May 2, May 16, June 6, (June 20th if needed), July 11, (July 4th Holiday- and July 25th if needed), August 1, (August 15th if needed), September 5, September 19, October 3, October 17, November 7, November 21, December 5, December 19.

Commissioner Clark motioned to approve the Manager recommendations for meeting dates. Commissioner Dutremble seconded the motion. Vote 4-0.

9 TO REVIEW AND ADOPT POLICIES FOR 2018 AS FOLLOWS:

a. **MILEAGE REIMBURSEMENT RATE** (manager recommends '18 IRS rate 54.5 cents)

Commissioner Dutremble motioned to approve the rate of 54.5 cents. Commissioner Clark seconded the motion. Vote 4-0.

b. **MEALS ON COUNTY BUSINESS RATE** (manager recommends '15 rates of \$10.00-breakfast, \$15.00 lunch, \$20.00 dinner or \$45.00 per diem)

**Special note:* When the event you are attending includes any of the meals you are required to take part in the meal. If you are staying at a hotel that provides breakfast, you must utilize the breakfast provided by the hotel. In these instances, the amounts stated above will be deducted from the per diem rate.

Commissioner Clark motioned to approve the rates for meals. Commissioner Dutremble seconded the motion. Vote 4-0.

c. **POLICE/ACCIDENT/INCIDENT REPORTS** (manager recommends '15 rate of \$15.00) Commissioner Clark motioned to approve the rates. Commissioner Dutremble seconded the motion. Vote 4-0.

d. **NOTARIZATION/ATTESTATION FEES** (manager recommends '15 rate of \$5.00/\$10.00) Commissioner Clark motioned to approve the fees. Commissioner Dutremble seconded the motion. Vote 4-0.

10 HEAR ANY REPORTS OF THE COMMISSIONERS

Commissioner Cote informed all that the annual MCCA meeting will be held on January 10th at 10:00 a.m. at the Senator Inn. There will be sexual harassment training at 12:00 p.m. and then training on labor laws.

11 HEAR ANY REPORTS OF THE COUNTY MANAGER

No formal reports

12 OLD BUSINESS

a. Approval of County Manager's contract (tabled at 12-20-17 meeting)
Commissioner Dutremble motioned to move this item off the table. Commissioner Cote seconded the motion. Vote 4-0.
Commissioner Dutremble motioned to approve the County Manager's contract. Commissioner Cote seconded the motion. Vote 4-0.

13 NEW BUSINESS

- a. Approve treasurer's warrant dated December 21, 2017 in the amount of \$588,119.01 Commissioner Clark motioned to approve the warrant. Commissioner Dutremble seconded the motion. Vote 4-0.
- b. Approve treasurer's warrant dated December 28, 2017 in the amount of \$388,374.00. Commissioner Clark motioned to approve the warrant. Commissioner Dutremble seconded the motion. Vote 4-0.
- c. H.R. Director to seek approval to hire (2) two Corrections Officers
H.R. Director, Linda Corliss approached the Board to request the hiring of Monique Lausier in the position of Corrections Officer with a requested hire date of January 22, 2018. Commissioner Clark motioned to approve the hiring of Monique Lausier with a start date of January 22, 2018. Commissioner Dutremble seconded the motion. Vote 4-0.
Ms. Corliss also requested Commissioner approval on the hiring of Joseph Sneddon in the position of Corrections Officer with a hiring date of January 22, 2018. Commissioner Clark motioned to approve the hiring of Joseph Sneddon with a start date of January 22, 2018. Commissioner Dutremble seconded the motion. Vote 4-0.
- d. H.R. Director to seek approval to hire jail records clerk (full time)- H.R.
Director, Linda Corliss, requested approval for the hiring of Tina Martel in the position of jail records clerk with a hire date of January 22, 2018 hire date. Commissioner Clark motioned to approve the hiring of Tina Martel effective January 22, 2018. Commissioner Dutremble seconded the motion. Vote 4-0.
- e. Hear grievances (County Patrol Association) Executive Session may be necessary- Grievance #11717-2
County Manager Greg Zinser asked FOP Representative if they request grievance Hearing to be conducted in executive or open session. Mike Edes responded that open session is fine.
The County Manager explained the grievance.
Mike Edes addressed the Board and explained the Union's position. He stated that Article 14 of contract specifically talks about any overtime has to go to a rotating list. He continued that the armed robbery investigation had been under way for awhile when administration decided they needed more personnel, instead of going through the list, they decided to call one particular member of the department. They received the explanation that this member might be put on an FBI task force position.
County Manager Greg Zinser explained that this {matter} boils down to the

interpretation of Article 14.

Grievance #11717-3- The County Manager explained that his grievance dealt with grant monies received to do sex offender checks. He added that this {grievance} also boils down to Article 14 and what constitutes open and available shifts Mike Edes (FOP) agreed with the County Manager's summation. He explained to the Board that no special qualifications were needed for this task. He continued that Sgt. Hayes sent an e-mail to all asking if they were interested in performing these checks. Deputy Mains sent an e-mail to administration that this should go to the overtime list and the list was not utilized.

The County Manager asked the Union if they have a stance on Article 14 in that open shifts refer to these types of tasks; not just normal shifts . Mike Edes replied that the Union believes shifts is a broad word that encompasses details.

Commissioner Dutremble motioned to enter into executive session pursuant to 1 M.R.S.A. § 405 (6) (E). Commissioner Cote seconded the motion. Vote 4-0.

Commissioner Clark motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 4-0.

Commissioner Dutremble motioned to deny Grievance #11717-02. Commissioner Clark seconded the motion. Vote 4-0.

Commissioner Dutremble motioned to deny Grievance #11717-03. Commissioner Clark seconded the motion. Vote 3-1 (Commissioner Cote opposed).

f. Approval to authorize Chair/Vice-Chair to sign warrant on non-meeting weeks for 2018. ***Item heard prior to item e.

Commissioner Clark motioned to authorize the Chair/Vice-Chair to sign the warrant on non-meeting weeks for 2018. Commissioner Cote seconded the motion. Vote 4-0.

14 PUBLIC COMMENT(S) ON ANY ITEM(S)

None

15 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).

a. Executive session pursuant to 1 M.R.S.A. § 405 (6) (D) labor negotiations

Commissioner Dutremble motioned to enter into executive session. Commissioner Clark seconded the motion. Vote 4-0.

Commissioner Clark motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 4-0.

16 ADJOURN

Commissioner Clark motioned to adjourn. Commissioner Dutremble seconded the motion. Vote 4-0.

Meeting adjourned at 6:20 p.m.