

**COMMISSIONERS REGULAR MEETING**

**August 3, 2016**

*YORK,ss*

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, August 3, 2016 A. D. at 4:30 P. M.

**COMMISSIONERS PRESENT:**

Sallie Chandler  
Marston D. Lovell  
Richard R. Dutremble  
Michael J. Cote  
Gary Sinden

County Manager Gregory Zinser was present at the meeting.

*All present were invited to rise and salute the flag of the United States.*

**Call Meeting to Order**

**YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

**08-03-16**

**ITEM**

**1**

**PUBLIC COMMENT(S) ON ANY ITEM(S)**

None

**2**

**TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETING OF JULY 6, 2016**

Commissioner Cote motioned to approve the minutes of the July 6, 2016 meeting. Commissioner Dutremble seconded the motion. Vote 5-0.

**3**

**HEAR ANY REPORTS OF THE COMMISSIONERS**

a. Commissioner Chandler to report on meeting with DHHS Commissioner Mayhew regarding residential recovery and detox center in York County

Commissioner Chandler informed all that she and Commissioner Sinden and County Manager Zinser, along with members of the York County Shelter Program had met with Commissioner Mayhew and some of her staff to present our proposal for a recovery and detox center.

County Manager Zinser commented that the group presented the proposal and from the feedback, felt the group thought it to be a great idea. He added that some of Governor's office staff was there as well. Mr. Zinser continued that Commissioner Mayhew and her staff and the parties present stated that they will review the proposal and budget. Also, Commissioner Mayhew's Chief Substance Abuse Officer will discuss this proposal with folks in Washington D.C.

The County Manager stated that this item can be discussed at our next meeting thus giving the Commissioners time to review the proposal. He added that there is a licensing issue as well.

Commissioner Sinden reported on the first meeting of the courthouse site committee. He explained an evaluation worksheet was circulated that the members will use to rank the properties considered and that there were twenty-nine (29) items on this sheet. He stated that he raised two issues that were missing and should be included on this evaluation worksheet. One being the proximity of the new courthouse to the D.A.'s office as we were told offices for the District Attorney and her staff wouldn't be built in the new court. Senator Valentino, who sponsored the bill, said she was under the impression that DA space was included. Commissioner Sinden explained that ultimately the vote was to add that factor into the evaluation and they ranked it fairly high in terms of importance. He continued that the Commissioners have unanimously taken the position that it should be on our land in Alfred and that he will maintain that position as that's the Board's position.

Commissioner Dutremble commented that employees should not be subjected to meeting candidates while they are in the office working. He added that it is unacceptable and he wants it to stop.

**4 HEAR COUNTY PATROL ASSOCIATION GRIEVANCE**

Members of County Patrol Association requested their grievance be heard in executive session.

Commissioner Sinden motioned to enter into executive session pursuant to 1 MRSA 405 6(A) –personnel issues. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Cote motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Sinden moved to table the grievance hearing. Commissioner Dutremble seconded the motion. Vote 5-0.

**5 TO HEAR ANY REPORTS OF THE COUNTY MANAGER**

**a. Recommend awarding of SUV bid for Sheriff's Office**

County Manager Zinser referred to bids (minutes of bid opening attached as record) and recommended the Commissioners award the bid of a 2017 Ford Expedition to Arundel Ford in the amount of \$34,921.00. Funds will be used out of forfeiture account. Commissioner Dutremble asked if this vehicle is in stock. Chief Deputy Baran replied that it will have to be ordered.

Commissioner Cote motioned to award the bid to Arundel Ford in the amount of \$34,921.00 for the 2017 Ford Expedition to be paid out of the Sheriff's Office forfeiture account. Commissioner Dutremble seconded the motion. Vote 5-0.

6

## OLD BUSINESS

None

7

## NEW BUSINESS

- a. Introduce Sheriff King to recommend transfer of corrections officer to full time patrol deputy – (2017 budget authorizes new position)- Sheriff King addressed the Board and requested approval for Kimberly Laflamme to transfer from a corrections officer position to a patrol deputy position. She will be attending the criminal justice academy.  
Commissioner Dutremble motioned to approve the transfer. Commissioner Cote seconded the motion. Vote 5-0.
- b. Sheriff King to request leave of absence for employee-  
Sheriff King requested the Commissioners approve a leave of absence for an employee to the next Commissioners' meeting (September 7, 2016).  
Commissioner Sinden motioned to approve the leave of absence. Commissioner Dutremble seconded the motion. Vote 5-0.
- c. Introduce EMA Director Art Cleaves to recommend new hire (part-time co-director of Juvenile Fire Safety)-  
H.R. Director, Linda Corliss presented the name of Mathew Leach as the candidate for the as needed position of part-time co-director of Juvenile Fire Safety with an August 4<sup>th</sup> hire date. Commissioner Dutremble motioned to approve the hiring of Mathew Leach. Commissioner Cote seconded the motion. Vote 5-0.
- d. Minor policy modification-Leave Donation Program- minor issue to clarify –  
County Manager Zinser explained there was one sentence regarding the conversion of the time (modified policy attached as record).  
Commissioner Lovell motioned to approve the policy with the modification presented. Commissioner Dutremble seconded the motion. Vote 5-0.
- e. Introduce H.R. Director, Linda Corliss, to recommend new hire of Victim Witness Advocate in the District Attorney's Office-  
H.R. Director, Linda Corliss recommended the filling of a full time-position vacated by an employee leaving. She recommended Amy Lizotte be approved with an August 15<sup>th</sup> hire date.  
Commissioner Dutremble motioned to approve the hiring of Amy Lizotte in the Victim Witness Advocate position. Commissioner Lovell seconded the motion. Vote 5-0.
- f. Request from Bruce Flaherty, President, Maine Spirit of America to recognize York County winners of 2016 Spirit of America Foundation Tributes for outstanding Community service at a Commissioners' meeting  
County Manager, Greg Zinser explained the program (attached as record). Mr. Flaherty, President of Maine Spirit of America was present and briefly further explained the program. He added that he would like the York County recipients of this award to be recognized at a Commissioners' Meeting.  
Commissioner Cote motioned to have the recipients present at an upcoming Commissioners' meeting to accept their awards. Commissioner Lovell seconded the motion. Vote 5-0.  
The County Manager informed Mr. Flaherty that we will be in touch on how to proceed.
- g. Schedule poverty abatement for Limerick resident  
(recommend September 7, 2016 meeting) Commissioners are fine with this date.

h. Jail Working Group-additional appointment of Joe Hanslip as 11<sup>th</sup> member- Commissioner Dutremble moved to approve the appointment of Joe Hanslip as the eleventh member of the Jail Working Group. Commissioner Cote seconded the motion. Vote 5-0.

i. Update on fy '17 jail budget -

The County Manager explained that he had sent the Sheriff a letter asking for proposed reductions to balance the budget. Late this afternoon, the Sheriff sent reductions. He added that he had questions regarding these reductions. The first question being, what is the plan for the general wages \$280,000 reduction and overtime reduction in the amount of \$150,000. Sheriff King replied that they are estimating from the resignations and retirements a savings of around \$60,000.00. The Sheriff continued that they are continuously recruiting and training and typically have four (4) vacancies throughout the year. This results in a savings of around \$200,000. He added that the receptionist position in the lobby remains vacant producing a savings of \$20,000.00+.

Commissioner Sinden asked the Sheriff wasn't he continuously striving to fill those four positions? The Sheriff replied that he was.

Commissioner Sinden asked how long they are typically vacant. Sheriff King replied that they are having a hard time filling them.

Commissioner Sinden asked if these are historical figures.

Sheriff King replied yes, and that he believes this to be a very conservative number as they currently have ten (10) vacancies. Commissioner Dutremble stated that this number is acceptable to him as it does fluctuate but asked why health insurance is only going down \$244.00?

Lt. Col. Vitiello explained that he did not look closely at all of the fringe benefits and that the numbers are conservative. Commissioner Sinden questioned that if we are going to have four (4) continuous vacancies on average but still have \$150,000 reduction in overtime, is there is a contradiction. Wouldn't we need more overtime? Sheriff King replied that they do have some ideas but would want to explain in executive session.

Commissioner Cote asked about the food service savings of \$75,000.00.

The Sheriff explained that they told Aramark they had budgetary issues and Aramark came back with savings.

Commissioner Sinden stated that the question remained on overtime but since we cannot discuss it in public, he doesn't know where we are.

Commissioner Dutremble and Commissioner Cote both stated that this budget needs to be reviewed every two months.

Commissioner Sinden commented that he was having difficulty with this page and that he'd like to compare it to the budget page.

Commissioner Lovell asked the County Manager if it would be possible to have the first two months of actuals for the fiscal year? County Manager Zinser responded that he can probably get an unaudited report. Commissioner Lovell stated that we can review these numbers with the budget and actual spending at the two meetings in September.

Commissioner Dutremble thanked the Sheriff for giving the Commissioners a detailed budget.

Commissioner Sinden questioned how they arrived at a \$2,000.00 savings in heating repairs. Lt. Col. Vitiello explained that a large amount of repairs have occurred over the last couple of years and they are now using the community works officer to do lots of things around the jail. Commissioner Sinden stated that lots of this is crossing your fingers and hoping, speculating with a little bit of luck we will save some

money. He asked, "If we don't get the luck, what are our options? At that point, we have to go into a deficit which we cannot do by law. We can discuss this next meeting so we can really go through this. I don't know if this gets us where we need to be."

**8 PUBLIC COMMENT(S) ON ANY ITEM(S)**

None

**9 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).**

- a. 1 M.R.S.A. 405 (6) (A)-discussion of personnel issues- Commissioner Dutremble motioned to enter into executive session. Commissioner Sinden seconded the motion. Vote 5-0.

Commissioner Dutremble motioned to come out of executive session. Commissioner Sinden seconded the motion. Vote 5-0.

**10 ADJOURN**

Commissioner Cote motioned to come out of executive session. Commissioner Sinden seconded the motion. Vote 5-0. Meeting adjourned at 6:30 p.m.