



*Sallie V. Chandler, Chair
District 1*

*Richard R. Dutremble
District 2*

*Marston D. Lovell
District 3*

*Michael J. Cote
District 4*

*Gary A. Sinden
District 5*

COUNTY OF YORK

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*Gregory T. Zinser
County Manager*

*Kathryn A. Dumont
Assistant to the Manager*

*Victoria C. Ridlon
Finance Director*

*Linda M. Corliss
Human Resource Director*

*Frank P. Wood
Treasurer*

*Rose M. Leeman
Deputy Treasurer*

COMMISSINERS REGULAR MEETING

November 2, 2016

YORK,ss

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, November 2, 2016 A.D. at 4:30 P.M.

COMMISSIONERS PRESENT:

Sallie Chandler
Marston D. Lovell
Richard R. Dutremble
Michael J. Cote
Gary Sinden

County Manager Gregory Zinser was present at the meeting.

Call Meeting to Order

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES.

11.2.16 ITEM

1. PUBLIC COMMENT(S) ON ANY ITEMS (S)

None

2. TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETING OF OCTOBER 19, 2016

Commissioner Dutremble motioned to accept the minutes.
Commissioner Cote seconded the minutes. Vote 5-0.

3. HEAR ANY REPORTS OF THE COMMISSIONERS

- a. Commissioner Sinden to give update on Courthouse Site Selection Commission. Commissioner Sinden reported that the location of the proposed new county courthouse is scheduled to be decided on Friday, November 4, 2016. The properties have been reviewed and now it is a matter of scoring all the categories, then deliberate and make a decision. Commissioner Sinden pointed out that although some attorneys have been vocal on the importance of the courthouse location to them it is really a peoples' court which enables citizens to access justice. The attorneys are there to ply their trade earning a living. In the private sector a business person would need to pay for their own venue. He reminded those in attendance that this is a Courthouse for the people. Commissioner Sinden will make this clear at the Courthouse Site Selection Commission meeting. Currently it appears as though the Sanford community is leaning towards the Biddeford location. Commissioner Sinden pointed out that it is easier for Biddeford or Saco residents to access the Alfred location than Sanford and Alfred residents to access the Biddeford location. Eventually it is thought that public transit would tie into the courthouse system in Biddeford or Alfred. If the Biddeford location is chosen it will cost a ½ million dollars in expenses.

4. TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1. M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A §405 (6) C, LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. §405 (6) D, AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. (6) (E)

- a. Executive session pursuant to 1 M.R.S.A. §405 (6) (E)
(consultation with legal counsel)
Commissioner Lovell motioned to go into executive session. Commissioner Cote seconded the motion. Vote 5-0.

Commissioners came out of executive session by unanimous consent.

Commissioner Chandler reported that the NCEU had advanced a grievance identified as 0702 challenging disciplinary action that was taken against a current employee.

YORK COUNTY COMMISSIONERS MEETING, NOVEMBER 2, 2016

Under the collective bargaining agreement and the NCEU the Commissioners are the final stay of the grievance hearing process within York County. The Commissioners reviewed the grievance filed, heard arguments provided by the parties some time ago. Since then this matter has been continued on several occasions at the request of the parties and is now ready for a final decision of the grievance. Commissioner Dutremble motioned to grant the grievance. Commissioner Cote seconded the grievance. Vote 5-0.

5. TO HEAR ANY REPORTS FOR THE COUNTY MANAGER

- a. Update on health insurance
County Manager, Greg Zinser received the Maine Municipal Association proposal today (11.2.16) and has not had a chance to review it. The County Manager has also entered into discussions with Harvard Pilgrim. Currently the County is obligated to offer these two plans. There has been consideration of a month to month plan in the hopes of finding a strategy to reduce costs. The executive contract has a date of 12/1/16 with Harvard Pilgrim.
- b. Property Tax Denial Appeal Abatement (Polcaro – Town of Limerick)
Applicant formally withdrew request. Letter from citizen sent via email to YC Commissioners on 11.2.16. Party has come to an agreement with the town Selectmen.

6. OLD BUSINESS

- a. Review of jail budget
Greg Zinser explained that scheduling changes have been made at the jail. Sheriff King has posted changes with success. Everything is going well. Documentation has been received at a 95% success rate. Commissioner Sinden asked if the 95% was a dollar amount. Greg Zinser answered that it was a percentage of time and the schedules are available if back up is needed. Commissioner Sinden asked if the overtime has dropped and is there a report that shows that. Greg Zinser clarified that it is not a budget savings, only a cost avoidance and that he is hopeful that the cost savings will trickle down within the budget. There are certain positions that do not need to be filled, overtime may not be needed. It is not showing up in the financials. Monthly reports will be available soon.

***Handled at the end of the meeting.**
- b. Property Rule of poverty abatement heard (Sept. 7, 2016) #090716
Commissioners had tabled this instructing parties to try and work something out with the impression that this was possible. This has not happened. If the Commissioners have specific questions an Executive Session is required. Commissioner Dutremble motioned to enter into executive session. Commissioner Cote seconded the motion. Vote 5-0.
Commissioners out of executive session.
Commissioner Sinden motioned to approve the abatement for the tax year 2015.
Commissioner Dutremble seconded the motion. Vote 5-0.

County Manager Greg Zinser will send a letter to property owners and town representative.

7. **NEW BUSINESS**

- a. Sheriff King to introduce three new hires for Correction Officer positions
Captain Kortez presented the committee with three new hire packets. Hire date is 11.14.16. These positions will be in place by 1.1.17, based on completion and success of Alert Test. Staff is now at 69.
Seniority is as follows:
1. Rosario Cordoglio
2. Gissette Miles
3. Shawn Wilson

Commissioner Sinden motioned to approve the new hires as listed above.
Commissioner Lovell seconded the motion. Vote 5-0.

- b. Sheriff King to request hiring of one new deputy

Major Paul Mitchell presented the committee with one Deputy new hire packet. Hire date is 11.7.16. Christopher Woodcock is currently working out of Biddeford. He will be a replacement for a vacated position. Money will not be owed to the town for training.

Commissioner Lovell motioned to approve the hiring of Christopher Woodcock.
Commissioner Dutremble seconded the motion. Vote 5-0.

- c. Review of fund balance calculation and assignment of surplus
Greg Zinser advised the Commissioners that the policy is included in their packet. Vicki Ridlon, Finance Director, reviewed the policy stating that it is considered adequate. The policy falls under the 2010 policy guidelines from the auditors. Currently the County is under the maximum and over the minimum which is right where we should be. At this time we are using unaudited numbers but Vicki is confident they are "ball park" o.k. The draft audit was delivered on 11.1.16. It appears to be going well with no surprises and all deadlines have been met. Greg Zinser further explained that the excess revenue is from the Deeds Department. The majority of the money will be going back into the insurance fund. He referred the Commissioners to the sheet he had provided them with his recommendations for the assignment of surplus.

Although Commissioner Lovell is not opposed to any equity increases he prefers that the suggested equity increases be brought before the Budget Committee.
Commissioner Sinden explained that this is not an option as the Budget Committee has a set schedule (Spring) that is set via a statute. The Budget Committee is a function of the towns. Commissioner Lovell then recommended that the equity increase be removed as he is concerned that we are changing an expense line which we are budget for and will show as an unforgivable difference. Commissioner Dutremble then explained that as long as the bottom line is not over they can be moved. Greg Zinser explained that an expense line is not changing.

Vicki Ridlon, Finance Director, requested clarification on the projects, are they assigned or committed? Greg Zinser replied that they are assigned and itemized out.

Commissioner Dutremble motioned to accept the recommendations of the County Manager. Commissioner Cote seconded the motion. Vote 4 to 1 with Commissioner Lovell opposed.

8. PUBLIC COMMENTS(S) ON ANY ITEM (S)

Donna Ring asked for the final Phase 3-A project cost. Greg Zinser will forward a copy of the final numbers to Donna Ring. Greg Zinser explained that the original projected amount of \$240,000 was for the County portion only. The estimated amount spent of \$750,000 to \$800,000 included both projects. The EMA portion of the project was reimbursed by the state at 50%. Part of the reason for the increase was due to the asbestos found in the building as well as steel structural issues. Greg Zinser stated that the Commissioners made appropriations during the process.

Rachel Sherman asked for details on the proposed and requested a copy be made available to her.

Greg Zinser reviewed the proposed allocation of \$78,000 as follows:

EMA trailer for generator & school based programs	\$15,000
Professional Development (Leadership Development Proposal from Priority Learning)	\$10,000
Card security access at courthouse (possible 50/50 state share)	\$38,000
Equity Increase (not merit) commensurate with their longevity as well as parity with other department heads. <ul style="list-style-type: none">o Todd Charles, IT Directoro Jennifer Kern, DA Office Manager	\$15,000

Vicki Ridlon asked for clarification in the equity increases. It was her understanding there were three (3) increases. Greg Zinser explained that only two (2) were covered and that he had instituted within the budget a smaller amount of a \$2,000 increase to Timothy Amoroso approximately 2 to 3 months ago.

Vicki Ridlon asked Greg to send her the numbers.

9. ADJOURN

Commissioner Cote motioned to adjourn. Commissioner Sinden seconded the motion. Vote 5-0.