

COMMISSIONERS MEETING

December 2, 2020

YORK,ss

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, December 2, 2020 A. D. at 3:30 P. M.

COMMISSIONERS PRESENT:

Richard R. Dutremble
Michael J. Cote
Richard Clark
Robert Andrews
Allen Sicard

County Manager Gregory Zinser and Deputy County Manager Linda Corliss were present at the meeting.

YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES

12-02-20 ITEM

1 PUBLIC COMMENT(S) ON ANY ITEM(S)

Donna Ring approached the Board and stated that she had a comment to make regarding item 6a of the agenda regarding the County Manager's contract extension. She stated that she was curious as to why the Commissioners would be extending a contract three years before it expires. Ms. Ring continued that four elections come into play in the next 3 years.

2 TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

a. Regular Meeting of November 18, 2020-
Commissioner Clark stated that under the public comments regarding the possible change in jail rules, it should be inserted into the minutes that is what is being discussed. He then motioned to approve the minutes with that addition. Motion was seconded by Commissioner Sicard.
Vote 5-0.

3 TO APPROVE TREASURER'S WARRANTS

a. Approve treasurer's warrant dated November 18, 2020 in the amount of \$123,281.58
Commissioner Clark motioned to approve the warrant. Commissioner Dutremble seconded the motion. Vote 5-0.

b. Approve treasurer's warrant dated November 25, 2020 in the amount of \$799,040.05
Commissioner Clark motioned to approve the warrant. Commissioner Dutremble seconded the motion. Vote 5-0.

4 TO HEAR ANY REPORTS FROM THE COUNTY COMMISSIONERS

None

5 TO HEAR ANY REPORTS FROM THE COUNTY MANAGER

None

6 NEW BUSINESS

- a. To review and seek approval on a 2- year extension of County Manager’s contract- County Manager Greg Zinser referred to the two year extension included in the Commissioners’ meeting packets as per their request from their last meeting following a successful review extending his contract from 2023 to 2025.

DISCUSSION: Commissioner Cote asked if the contract contained the same language except for changes to the date? The County Manager replied, yes.

Commissioner Dutremble motioned to approve the contract extension for two years for County Manager Zinser. Commissioner Clark seconded the motion. Vote 5-0.

- b. Initial discussion with EMA Director Art Cleaves to discuss creation of a Deputy Director position-

County Manager Greg Zinser informed all that employee, Blain Cote has resigned. He explained that prior to this, he and Director Cleaves have had many

conversations about the necessity of having a deputy director for EMA. The County Manager explained to the Commissioners that no additional funding is being asked for as the soon to be vacant position will not be filled at this time.

EMA Director Art Cleaves addressed the Board and explained that he is seeking the position of Deputy Director for EMA as it is very important right now because of all of the funding streams. He added that it is important to understand them all and the reimbursements for the cities and towns. Commissioner Dutremble echoed what Director Cleaves had stated that it is very important to have this position.

Commissioner Clark agreed and stated that he recalls his years (on the select board in Wells, Bob Bohlmann (former EMA Director) and his staff were very helpful. I appreciate the work they do and have done.

Commissioner Cote confirmed that this (position) is not supposed to increase the budget; correct and the salary that the individual makes now and then grant money will fund this position? Director Art Cleaves replied, correct, one position is fully funded by Homeland Security grant. He continued that part of this position could be funded with either EMPG or homeland security money. Commissioner Cote stated that he thinks EMA has to have a Deputy Director as there will be added responsibilities (for those in EMA) once Blain leaves his position.

Commissioner Clark stated that he is supportive and asked Director Cleaves how soon will he be advertising and interviewing. Director Cleaves replied that he would like to get the advertising out tomorrow if the Commissioners approve it. He added that EMA’s work level is overwhelming right now.

Commissioner Clark motioned to approve the hiring of a Deputy EMA Director for EMA and authorize the County Manager and EMA Director to move forward with the process. Commissioner Dutremble seconded the motion. Vote 5-0.

- c. To review and seek approval of a sub-recipient contract with NAMI-
County Manager Greg Zinser reminded the Board that several meetings ago, the Board was informed about several grants the County had received. The NAMI Grant is the law enforcement mental health grant. We are the sub recipient of this grant. The County Manager stated that it was reviewed by legal counsel. Commissioner Clark motioned to approve the contract and have the Sheriff sign it. Commissioner Dutremble seconded the motion. Vote 5-0.

- d. To review and seek approval for a Mutual Aid MOU-
County Manager Greg Zinser stated that there was an article in the paper referencing this particular MOU in York County. This MOU has been reviewed by legal counsel.
Sheriff King approached the Board and explained that this MOU helps the smaller agencies should they have a COVID outbreak or something big that happens. Commissioner Cote commented that area Fire Departments and Rescue squads are trying to do the same thing. He added that he thinks it's a great idea. Commissioner Dutremble stated that the 15 cities and towns (small communities) are not earmarked in this MOU. Sheriff King replied that those would be us. It will help us with the small communities, too.
Commissioner Clark motioned to authorized Sheriff King to sign the MOU. Commissioner Dutremble seconded the motion. Vote 5-0. Commissioner Clark amended his motion to have Sheriff King sign on behalf of the Commissioners. Commissioner Dutremble seconded the amended motion. Vote 5-0.

- e. Sheriff King to request hiring approval for Dennis Chagnon in the position of full-time civil process deputy with a start date of December 7, 2020-
H.R. Director Linda Corliss explained that this opening is due to a recent full time resignation. Mr. Chagnon is a current (civil process) employee in a part- time position.
Commissioner Clark motioned to approve the hiring of Dennis Chagnon in the position of full- time civil process deputy with a start date of December 7, 2020. Commissioner Dutemble seconded the motion. Vote 5-0.

- f. H.R. Director Linda Corliss to seek transfer approval for Rosalie Butler in the position of part-time Human Resource Clerk with a transfer date of December 14, 2020. Director Corliss informed the Board that this is an already funded position due to an employee resignation. This employee (Rosalie Butler) is a current employee in the Probate Office.
Commissioner Clark motioned to approve the transfer of Rosalie Butler to part time Human Resource Clerk with a start date of December 14, 2020. Commissioner Dutremble seconded the motion. Vote 5-0.

7

OLD BUSINESS

- a. Approve one-time policy modification provision for buy -back authorization for non-union employees from 10 days to 20 days.
County Manager Greg Zinser reminded the Commissioners that at the last meeting they approved an additional 10 days of buy back (of earned time) and asked for written documentation to have on record so he has provided a document for them to

sign.

Commissioner Clark moved to approve the extra buy back of 10 days for the 2020 calendar year (he read document attached as record). Commissioner Dutremble seconded the motion. Vote 5-0.

*******HEARD AFTER ITEM #9 PUBLIC COMMENT(S)*******

8 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E), REVIEW OF CONFIDENTIAL RECORDS PURSUANT TO 1 M.R.S.A. § 405 (6) (F)

- a. M.R.S.A. §405 6(A) discussion of personnel matter-
Commissioner Cote motioned to enter into executive session. Commissioner Dutremble seconded the motion. Vote 5-0. (County Manager and Deputy Manager present)
Commissioner Clark motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 5-0.
No action taken.

******HEARD PRIOR TO ITEM #8******

9 PUBLIC COMMENT(S) ON ANY ITEM(S)

Donna Ring asked if the cost associated with the buy back is available? County Manager Zinser replied that he had not done a calculation as he doesn't know who is taking it.

Janet Drew from York informed the Board that she had called in to a meeting a month ago or more to talk about the York County Jail and how they are doing with reducing the numbers (of inmates). She stated that it was said the numbers were down overall before the pandemic. Also, she was told that inmates were being diverted. Ms. Drew requested an update on where we are in the jail. Sheriff King replied that we have done well in handling this COVID crisis. We are still maintaining a low population at the jail. Police departments in York County are being judicious when they make arrests. The Department of Corrections inspected us to make sure our pandemic and COVID procedures are correct. The report stated that the staff is doing an incredible job in a difficult time. Sheriff King added that the report praised Acting J.A. Dan Bean and the rest of the staff.

Commissioner Cote asked if the jail is trending up now as far as inmates coming in? Sheriff King replied that we are about where we were. Population is hovering around 100. We have not had a trend upwards, stated Sheriff King.

Ms. Drew commented that she hoped everybody can keep up that trend. Referring to the Mutual Aid MOU, she asked when this emergency happens, response occurs, will there be reports, data that will be reported out so that we know what this MOU is used for. Sheriff King responded that the Commissioners are made aware of anything out of the ordinary.

4:30- RECOGNITION OF THE 2020 RECIPIENTS OF THE SPIRIT OF AMERICA AWARDS FOR YORK COUNTY

Commissioner Cote welcomed all to the virtual awards ceremony and introduced Commissioner Andrews, Commissioner of District 1 to begin the reading of recipients. Information on all winners attached as copy of these minutes.

10 ADJOURN

Commissioner Sicard motioned to adjourn. Commissioner Clark seconded the motion. Vote 5-0. Meeting adjourned at 5:14 p.m.