

**COMMISSIONERS REGULAR MEETING**

**January 2, 2020**

*YORK,ss*

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, January 2, 2020 A. D. at 4:30 P. M.

**COMMISSIONERS PRESENT:**

Richard R. Dutremble  
Michael J. Cote  
Richard Clark  
Robert Andrews  
Allen Sicard

County Manager Gregory Zinser was present at the meeting.

*All present were invited to rise and salute the flag of the United States.*

**01-02-20**

**ITEM**

**1**

**PUBLIC COMMENT(S) ON ANY ITEM(S)**  
None

**2**

**TO SELECT A COUNTY COMMISSIONER CHAIRPERSON FOR 2020**  
Commissioner Clark nominated Commissioner Cote. Commissioner Andrews seconded the motion. Vote 5-0.

**3**

**TO SELECT A COUNTY COMMISSIONER VICE CHAIRPERSON FOR 2020**  
Commissioner Clark nominated Commissioner Dutremble. Commissioner Cote seconded the motion. Vote 5-0.

**4**

**TO SELECT A WORKFORCE CENTER DIRECTOR FOR 2020**  
Commissioner Dutremble nominated Commissioner Clark. Commissioner Andrews seconded the motion. Vote 5-0.

**5**

**TO SELECT A SOUTHERN MAINE REGIONAL PLANNING REPRESENTATIVE FOR 2020**  
Commissioner Clark nominated Commissioner Dutremble. Commissioner Andrews seconded the motion. Vote 5-0.

**6**

**TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETING OF DECEMBER 18, 2019**  
Commissioner Clark motioned to approve the minutes of the December 18, 2019 Commissioners' meeting. Commissioner Sicard seconded the motion. Vote 5-0.

7 **TO ADOPT ROBERT’S RULES OF GOVERNANCE FOR CONDUCTING 2020 COMMISSIONER MEETINGS**

Commissioner Clark motioned to approve the adoption of Robert’s Rules of Governance. Commissioner Dutremble seconded the motion. Vote 5-0.

8 **TO SELECT A DAY AND TIME FOR CONDUCTING REGULAR COUNTY COMMISSIONER MEETINGS FOR 2020**

Manager recommendations: 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays beginning at 4:30 P.M.-following dates: January 2, January 15, February 5, February 19, March 4, March 18, April 1, April 15, May 6, May 20, June 3, (June 17<sup>th</sup> if needed), July 1, (July 15<sup>th</sup> if needed), August 5, (August 19<sup>th</sup> if needed), September 2, September 16, October 7, October 21, November 4, November 18, December 2, December 16.

Commissioner Clark motioned to approve the dates given above for Commissioners’ meetings for 2020. Commissioner Dutremble seconded the motion. Vote 5-0.

9 **TO REVIEW AND ADOPT POLICIES FOR 2020 AS FOLLOWS:**

- a. **MILEAGE REIMBURSEMENT RATE** (manager recommends ’20 IRS rate 58 cents)  
Commissioner Clark motioned to approve the mileage reimbursement rate of 58 cents. Commissioner Cote clarified that it was just released that the IRS rate for 2020 is 57.5 cents. Commissioner Clark amended his motion to approve the rate of 57.5 cents. Commissioner Dutremble seconded the motion. Vote 5-0.
- b. **MEALS ON COUNTY BUSINESS RATE** (manager recommends ’15 rates of \$10.00 breakfast, \$15.00 lunch, \$20.00 dinner or \$45.00 per diem)  
*\*Special note:* When the event you are attending includes any of the meals you are required to take part in the meal. If you are staying at a hotel that provides breakfast, you must utilize the breakfast provided by the hotel. In these instances, the amounts stated above will be deducted from the per diem rate.  
Commissioner Clark motioned to approve the meals rates as recommended above. Commissioner Dutremble seconded the motion. Vote 5-0.
- c. **POLICE/ACCIDENT/INCIDENT REPORTS** (manager recommends ’15 rate of \$15.00) Commissioner Clark motioned to approve the rate as recommended. Commissioner Dutremble seconded the motion. Vote 5-0.
- d. **NOTARIZATION/ATTESTATION FEES** (manager recommends ’15 rate of \$5.00/\$10.00) Commissioner Clark motioned to approve the fees as recommended. Commissioner Dutremble seconded the motion. Vote 5-0.

10 **HEAR ANY REPORTS OF THE COMMISSIONERS**

Commissioner Cote informed all that next Wednesday at the Senator Inn in Augusta is the MCCA Annual Meeting. He advised the Commissioners to let Kathy know if they wish to attend.

11 **HEAR ANY REPORTS OF THE COUNTY MANAGER**

None

12 **NEW BUSINESS**

- a. Approve treasurer’s warrant dated December 18, 2019 in the amount of \$200,466.15  
Commissioner Clark motioned to approve the warrant. Commissioner Sicard seconded the motion. Vote 5-0.

- b. Introduce MEMA Director, Peter Rogers to address Commissioners – The Board was informed by EMA Director, Art Cleaves that Mr. Rogers was not able to attend tonight’s meeting.
- c. EMA Director, Art Cleaves to give UAV (drone) update- Director Cleaves addressed Board to inform them that Marc Brunelle who is in charge of the drone team will give a presentation. Marc Brunelle explained during the powerpoint presentation (attached as record of minutes) that the UAV team consists of a group of volunteers from different disciplines. He added that York County is currently using 6 drones. Commissioner Cote questioned how the team communicates with other towns. EMA Director, Art Cleaves replied that the command van is the platform that arrives on the scene. The (drone) team does not have dedicated radios but there is a liaison in the command van. Commissioner Clark asked about funding for indoor flying and other objectives (as shown in the presentation) for the future. Director Cleaves replied that so far they have been using homeland security grant funds so there has been no cost to the county other than the first drone that was purchased with county funds. Commissioner Clark asked if Director Cleaves expects that money (grant) to continue? Director Cleaves replied, at this point, yes.
- d. Commissioner review and possible approval of Jail Medical Assisted Treatment Agreement- Jail Administrator, Michael Vitiello informed the Commissioners that conversations are ongoing but that he has nothing for action this evening. Commissioner Clark motioned to table this agenda item to a future meeting. Commissioner Sicard seconded the motion. Vote 5-0.
- e. Commissioner review and possible approval of Inmate Boarding Contract with Cumberland County- County Manager Greg Zinser explained that they are looking for the Commissioners’ continued approval (of this contract) extending to June of 2020. The County Manager explained that we can ask for another extension if we are still having staffing issues. Commissioner Sicard asked if 6 months is enough? If not, he asked, should we ask for a year to guarantee the rate? County Manager Zinser responded that six months has been the standard in the hopes we will be up in staffing but that is highly unlikely. Commissioner Cote asked if we could sign an agreement on a twelve month basis? Jail Administrator Michael Vitiello replied that he can ask. He added that the Commissioners can sign tonight and then ask Cumberland County if they’ll do a year Agreement and we can modify. Commissioner Dutremble stated that as a point of order, The Board can’t extend the contract for boarding for six more months right now because the budget only goes to June. Commissioner Clark moved to approve and authorize the Commissioner Chairperson and the County Manager to sign. Commissioner Andrews seconded the motion. Vote 5-0.
- f. Lt. Col. Michael Vitiello to present quotes for new dishwasher at the jail- Lt. Col. Michael Vitiello addressed the Board and stated that he is recommending C. Caprera out of Augusta. He explained that they are the vendor used to replace steam kettles and that they are happy with the service they provide and they are the lowest quote. The County Manager reminded the Commissioners that they approved the installation of a new floor and that’s when it was found the machine (dishwasher) was rotted out. The current dishwasher was installed in 2003 and used beginning in 2004. Parts and services for the current unit are not supported. Commissioner Clark motioned to approve the purchase of a new dishwasher in the amount of \$54,807. Commissioner Dutremble seconded the motion. Vote 5-0.

**13 OLD BUSINESS**

None

**14 PUBLIC COMMENT(S) ON ANY ITEM(S)**

Susan Wiswell asked Jail Administrator Michael Vitiello if the medical assisted treatment agreement with ENSO ended? Are we without a contract? Lt. Col. Vitiello replied that our current medical provider is giving treatment.

**15 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).**

a. To conduct an executive session pursuant to 1 M.R. S.A. §405 (6) (A) pursuant to personnel issues

Commissioner Cote motioned to enter into executive session. Commissioner Clark seconded the motion. Vote 5-0.

Commissioner Clark motioned to come out of executive session. Commissioner Dutremble seconded the motion. Vote 5-0.

Commissioner Cote asked if Allison Crispin was present in the meeting room. No one replied.

Commissioner Clark motioned to terminate probationary employee, Allison Crispin effective January 2, 2020.

Commissioner Dutremble seconded the motion. Vote 5-0.

**16 ADJOURN**

Commissioner Clark motioned to adjourn. Commissioner Dutremble seconded the motion. Vote 5-0.