

**COMMISSIONERS REGULAR MEETING**

**January 2, 2019**

*YORK,ss*

At a regular meeting of the County Commissioners of the County of York, begun and holden at the York County Government Building in Alfred, within and for the County of York, being held on Wednesday, January 2, 2019, 2018 A. D. at 4:30 P. M.

**COMMISSIONERS PRESENT:**

Richard R. Dutremble  
Michael J. Cote  
Richard Clark  
Robert Andrews  
Allen Sicard

County Manager Gregory Zinser was present at the meeting.

*All present were invited to rise and salute the flag of the United States.*

**Call Meeting to Order**

**YOU ARE INVITED TO RISE AND SALUTE THE FLAG OF THE UNITED STATES**

**01-02-19**

**ITEM**

- 1 PUBLIC COMMENT(S) ON ANY ITEM(S)**  
None
- 2 TO SELECT A COUNTY COMMISSIONER CHAIRPERSON FOR 2019**  
Commissioner Cote nominated Commissioner Dutremble as chairperson for 2019.  
Commissioner Clark seconded the motion. Vote 5-0.
- 3 TO SELECT A COUNTY COMMISSIONER VICE CHAIRPERSON FOR 2019**  
Commissioner Dutremble nominated Commissioner Cote as vice-chairperson.  
Commissioner Clark seconded the motion. Vote 5-0.
- 4 TO SELECT A WORKFORCE CENTER DIRECTOR FOR 2019**  
Commissioner Dutremble nominated Commissioner Clark to serve as director on  
Coastal Counties Workforce Board for 2019. Vote 5-0.

- 5 TO SELECT A SOUTHERN MAINE REGIONAL PLANNING REPRESENTATIVE FOR 2019**  
Commissioner Clark nominated Commissioner Dutremble to serve as a representative on the Southern Maine Regional Planning Commission. Commissioner Cote seconded the motion. Vote 5-0.
- 6 TO SELECT A REPRESENTATIVE TO THE MCCA BOARD AND RISK POOL**  
Commissioner Dutremble nominated Commissioner Cote to serve as the representative on the MCCA Board and Risk Pool. Commissioner Clark seconded the motion. Vote 5-0.
- 7 TO SCHEDULE COMMISSIONERS' REVIEW/TOUR OF THE Y.C. JAIL**  
County Manager Greg Zinser recommended annexing the tour to a regular meeting at one of the meetings in February either at 3:00 or 3:30 p.m. Commissioner Clark motioned to conduct the jail tour prior to the Commissioners' Meeting of Wednesday, February 6th at 3:00 p.m. Commissioner Cote seconded the motion. Discussion: Commissioner Andrews asked if the Commissioners could tour the Recovery Center at same time. County Manager Zinser suggested doing that prior to the February 20<sup>th</sup> meeting at 3:30. The Commissioners agreed.
- 8 TO REVIEW AND APPROVE THE MINUTES OF THE COUNTY COMMISSIONERS MEETING OF DECEMBER 19, 2018**  
Commissioner Clark motioned to approve the minutes of December 19, 2018. Commissioner Cote seconded the motion. Vote 3-2 with Commissioners Andrews and Sicard abstaining as they were not present.
- 9 TO ADOPT ROBERT'S RULES OF GOVERNANCE FOR CONDUCTING 2019 COMMISSIONER MEETINGS**  
Commissioner Clark moved to adopt Robert's Rules. Commissioner Andrews seconded the motion. Vote 5-0.
- 10 TO SELECT A DAY AND TIME FOR CONDUCTING REGULAR COUNTY COMMISSIONER MEETINGS FOR 2019**  
  
Manager recommendations: 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays beginning at 4:30 P.M.- following dates: January 2, January 16, February 6, February 20, March 6, March 20, April 3, April 17, May 1, May 15, June 5, (June 19<sup>th</sup> if needed), July 3, (July 17<sup>th</sup> if needed), August 7, (August 21<sup>st</sup> if needed), September 4, September 18, October 2, October 16, November 6, November 20, December 4, December 18.  
  
Commissioner Clark motioned to approve the meeting dates as recommended by the County Manager. Commissioner Cote seconded the motion. Vote 5-0.
- 11 TO REVIEW AND ADOPT POLICIES FOR 2019 AS FOLLOWS:**
- a. **MILEAGE REIMBURSEMENT RATE** (manager recommends '19 IRS rate 58 cents)  
Commissioner Clark motioned to approve the rate and added to his motion that no elected official is allowed to collect mileage within the county of York.

DISCUSSION: Commissioner Cote asked Commissioner Clark if the motion means Commissioners coming to meetings. Commissioner Clark replied that his motion means any business within the county. Commissioner Chair Dutremble asked when would Commissioner Clark desire this to become effective.

MOTION AMMENDED TO ADD AN EFFECTIVE DATE OF JANUARY 7, 2019.  
Vote 5-0.

b. **MEALS ON COUNTY BUSINESS RATE** (manager recommends '15 rates of \$10.00-breakfast, \$15.00 lunch, \$20.00 dinner or \$45.00 per diem)

*\*Special note:* When the event you are attending includes any of the meals you are required to take part in the meal. If you are staying at a hotel that provides breakfast, you must utilize the breakfast provided by the hotel. In these instances, the amounts stated above will be deducted from the per diem rate.

Commissioner Clark motioned to approve the meal rates. Commissioner Cote seconded the motion. Vote 5-0.

c. **POLICE/ACCIDENT/INCIDENT REPORTS** (manager recommends '15 rate of \$15.00)

Commissioner Clark motioned to approve the police/accident/incident report rate. Commissioner Cote seconded the motion. Vote 5-0.

d. **NOTARIZATION/ATTESTATION FEES** (manager recommends '15 rate of \$5.00/\$10.00) Commissioner Clark motioned to approve the fees. Commissioner Cote seconded the motion. Vote 5-0.

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#### **HEAR ANY REPORTS OF THE COMMISSIONERS**

Commissioner Cote informed all that the annual MCCA meeting will be held on January 9<sup>th</sup> at the Senator Inn in Augusta. The Risk Pool meeting will begin at 9:00 and the regular meeting at 10:00. Commissioner Cote instructed any Commissioners wishing to attend to let Kathy know. County Manager Greg Zinser stated that he had not received any communication about this. Commissioner Cote responded that Lauren should've sent something out. Kathy will reach out to Lauren Haven at MCCA to obtain more information and let she and Malcolm Ulmer with the Risk Pool know who the representative from York County is for 2019.

The County Manager asked if any items are being voted on at the meeting?

Commissioner Cote replied that there had been lots of controversy about the budget and how many votes each county got. Now, each county gets one vote.

Commissioner Cote welcomed all Commissioners to attend the MCCA meetings that occur on the third Wednesday of the month.

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#### **HEAR ANY REPORTS OF THE COUNTY MANAGER**

County Manager Zinser informed all that he is working on getting a legislative sponsor for court facilities (D.A. space) in York County to advance a Bill. He added there is no number yet (for the bill) but that he will share that with the Commissioners and send them the documentation.

He added that there is also a concept study being proposed for DHHS operations and services to see if any can be better served at a county level.

**NEW BUSINESS**

a. Approve treasurer's warrant dated December 19, 2018 in the amount of \$396,885.96

Commissioner Clark motioned to approve the warrant. Commissioner Cote seconded the motion. Vote 5-0.

b. Approve treasurer's warrant dated December 26, 2018 in the amount of \$452,111.33

Commissioner Clark motioned to approve the warrant. Commissioner Cote seconded the motion. Vote 5-0.

c. Request from newly elected Treasurer (Bobby Mills) to increase the treasurer's pay to the same as the outgoing treasurer

Mr. Mills addressed the Board regarding his pay rate of \$500 per year for his position as York County Treasurer. He stated that he believed that the \$500 does not cover him coming here (to the Government Building) once a week to sign off on the warrants. He added that he thinks it is only fair that he receive the same compensation as the former Treasurer (he quoted \$5,000). Commissioner Cote asked Treasurer Mills if he knew the rate when he ran. Treasurer Mills replied, that, yes, he did but that he was told by Commissioner Dutremble it could possibly be adjusted. Commissioner Dutremble replied he did say that but that the Board voted that \$500 would be the rate.

Commissioner Sicard asked if there was a possibility that the treasurer position could get mileage every week to help? Commissioner Cote replied that

Commissioner Clark made a motion (and it was approved by the Commissioners) that elected officials cannot be compensated for travel in York County.

County Manager Greg Zinser reminded all that the County has been operating under the \$500 and that is what the budget committee approved.

Treasurer Mills replied (referring to County Manager's comment) that is only when there was a newly elected treasurer. Frank Wood was in office 10 years.

d. Request from Sheriff King/Lt. Col. Vitiello to purchase new transport vehicle- Michael Vitiello addressed the Board and informed them that the 2007 Suburban is offline as it has 203,000 miles currently on the vehicle. He added that at some point there will be a request coming back to ask for another vehicle. Tonight we are looking to purchase one SUV that is on the lot at a cost of approximately \$32,000. HE stated that he does not have the exact bid price (State bid). Commissioner Dutremble commented that you are asking us to approve the purchase of a vehicle as soon as we get the bid? Lt. Vitiello commented that the RFP process has already gone through. No one else has a 2018 on the lot ready to be purchased.

Commissioner Cote asked what type of SUV is going to be purchased. Michael Vitiello replied, an Explorer the same as the Police Services' SUVs. Commissioner Cote asked if this is going to be used for transport? Lt. Col. Vitiello stated, that, yes, it is going to be used for a transport vehicle. At some point, there will be requests in the future to replace some administration vehicles.

Commissioner Clark asked the County Manager what the County's policy is on this purchase since this is \$32,000. County Manager Zinser replied the policy requires going out to bid at \$25,000 but that we can piggyback on other competitive processes. Commissioner Clark asked the County Manager to e-mail him that section of the policy. Commissioner Clark asked if there was money for this purchase in the budget. The County Manager responded, yes, there was.

Commissioner Clark moved to authorize approval. Commissioner Andrews seconded the motion. (Commissioner Clark requested to be notified of the final price) Vote 5-0.

e. Request from Lt. Col. Vitiello to approve promotion of Office Perry to Training Director-

Lt. Col. Vitiello explained that they conducted a promotional process according to the NCEU contract and that Michael Perry received the best scores.

Commissioner Clark motioned to approve the promotion of Michael Perry to training officer/Lt. Commissioner Cote seconded the motion. Vote 5-0.

f. Schedule poverty abatement (recommended date February 6, 2019)

Commissioner Clark motioned to schedule the abatement denial hearing for the February 6<sup>th</sup> meeting. Commissioner Cote seconded the motion. Vote 5-0.

**15 OLD BUSINESS**

**16 PUBLIC COMMENT(S) ON ANY ITEM(S)**

None

**17 TO CONDUCT AN EXECUTIVE SESSION ON PERSONNEL ISSUES PURSUANT TO 1 M.R.S.A. §405 (6) (A), ACQUISITION OF REAL PROPERTY OR ECONOMIC DEVELOPMENT PURSUANT TO 1 M.R.S.A. § 405 (6) (C), LABOR NEGOTIATIONS PURSUANT TO 1 M.R.S.A. § 405 (6) (D) AND CONSULTATION WITH LEGAL COUNSEL PURSUANT TO 1 M.R.S.A. § 405 (6) (E).**

None

**18 ADJOURN**

Commissioner Clark motioned to adjourn. Commissioner Cote seconded the motion. Vote 5-0. Meeting adjourned at 5:00 p.m.